



WolfePak Shortcut Keys

| KEY | Function |
|------------------------|--|
| F1 | Help |
| F3 | Payroll = Employee master Invoicing = Parts Master Rev/Bill = DOI Master Checkstub = Division Order |
| F4 | View/Trend |
| F5 | Expanded Descriptions |
| F8 | Change Company |
| F9 | Pop Up Calculator |
| F10 | Saves the Record |
| F11 | Account Maintenance |
| F12 | Sub-Acct Maintenance |
| Alt-X | Exit WolfePak |
| Esc | Escape from current entry and/or return to main menu |
| /? | When in an Entry field does a lookup of available selections. When in an amount field displays pop up calculator |
| Ctrl-O | Prints Screen |
| Menu Navigation | |
| /? | When on left menu displays menu of modules |
| First letter | Finds the first menu option that begins with the letter you typed |